

CLARK HOUSING REVIEW BOARD CLARK COUNTY

DEPARTMENT OF COMMUNITY SERVICES

Public Service Building
1300 Franklin Street
Room 679 – Training Room

THURSDAY JUNE 26, 2003

MEETING MINUTES

CLARK HOUSING REVIEW BOARD MEMBERS PRESENT

Ed Mosback	AVP Auditor and Compliance Officer
Karen Nelson	Senior Vice President Riverview Bank
Mark Bottemiller	Bottemiller Architecture
Jeanne Harris	Vancouver City Councilmember
Doug Lasher	Clark County Treasurer's Office
Lloyd Halverson	City of Camas
Renee Jacob	Holland & Knight LLP
Liza Kuecker	Clark College

BOARD MEMBERS ABSENT

Matthew Clarkson	Soaring Eagle Inc.
Jeri Shumate	Human Services Council

STAFF

Pete Munroe, Thomas Lasher, Samantha Givens, Jocelyn Holland, Brianna Garbarino

I. Call to Order/Introductions

The meeting was called to order at 3:00 by Lloyd Halverson, Chair. The board welcomed the new member, Liza Kuecker.

II. Review and Approval of Meeting Minutes

Motion made by Jeanne Harris to approve the March 27, 2003 meeting minutes. Motion seconded by Karen Nelson, motion carried.

III. Withdraw 2004 HOME Forward Commitment to ACE

ACE sent a letter to the CHRB withdrawing their Battle Ground project application and relinquishing their 2004 forward commitment. Pete suggested that as a 'housekeeping' matter the board should take action on this item. **Motion made by Ed Mosback to withdraw the 2004 forward commitment per ACE's request. Motion seconded by Jeanne Harris, motion carried.**

IV. Deed Recording Fee Planning Update

On the one year anniversary of collection of the deed surcharge \$771,368 was collected, interest earned on this amount was \$9,821, for a total of \$781,189. Staff provided a recap of the process and next steps to the board. Highlights included:

Commissioner's memorialization of the allocation types:

- Creation of a local housing bond: \$250,000 annually for 10 years (Approximately one-third)
- Capital funds for transitional and permanent housing: Thirty percent (30%)
- Operating funds for shelters, transitional, and permanent housing: Forty percent (40%)

Pete clarified that the Board of Commissioners has the ultimate fiduciary responsibility for this funds. Contracting will occur through the Department of Community Services utilizing the processes and staff that are currently in place for the HOME and Community Action funds.

The Board discussed each of the three uses of funds and asked for additional information including policies and procedures for the operating portion and the housing bond.

There is a meeting scheduled for July 10th to discuss the housing bond.

Staff will provide any available information at the July 24th meeting; additionally staff will provide copies of the community meetings and notes to the board and other interested parties.

Jeanne Harris made a motion to move the capital funds portion of the 2060 money forward to be used during the HOME allocation process. Motion seconded by Renee Jacob, the motion passed.

V. Other

Pete said that Barbara Wood's term expired and she is no longer living in the county so there is one vacancy that will probably be filled by a member of the Community Action Advisory Board to facilitate communication between the two boards.

Public Input:

(Complete taped recording of the meeting is available upon request through HOME staff)

Julie DeSmith, YW Housing:

- During the public meeting, the group came to the idea of using the Community Action Advisory Board, which would work well because they have established criteria and process in place. The community has worked with them in the past in establishing the processes.
- She would like to see the money distributed as soon as possible. The transitional housing and shelters have many items that they struggle to find money for, and they're not new projects. They are struggling to pay for bills and upkeep of projects because they serve people that are making 0-17% of income, not all the way to 30%.
- She is also concerned about the involvement of the Housing Authority in the process of the choices of the land purchase. She believed that the VHA choosing the land that's going to be purchased would not be a very appropriate thing and is not how the board operates nor how we operate as a community. She doesn't want to slow down the process of getting the bond issued and purchasing the land, but the proposed process makes her nervous.

Erin Kelleher, ACE:

- Is concerned about the criteria for the land purchase and the involvement of the housing authority. Would like to have the opportunity for individual agencies to choose sites that will work for their own projects.
- Expressed some concern about the longevity of the funding source given the potential for initiatives to reduce taxes and the contract for the bonds (*Doug Lasher noted that it is a contract and cannot be stopped.*)
- Concerned about the interlocal agreement process due to the apparent limited involvement by the smaller cities.

Dennis Morrow, Janus Youth Programs:

- Noted that during the community planning process, it was specifically stated that there should be no supplanting— the operating funds should be used to maintain current capacity.
- Noted that the State language specified that the use of these operating funds would be for protecting the existing capacity in the adult and youth system. Would like to see youth named as the recipient of these funds, not lumped in with adults.
- Concerned the cuts that are happening in the legislature will force a rollback of current services.

Leslie Schwarz with the SW Washington Community Land Trust introduced her organization.

Tricia Williamson, Habitat for Humanity:

- Supported concerns raised by other housing providers regarding the process for the purchase of the land with the housing bond.
- Stated she would like to see the process for allocation of capital funds be distinct from the HOME funds.

Bonnie Anderson:

Observed that the groups represented are interested in having input into policies and procedures.

Jeanne Harris mentioned that within the next two months there should be time to meet at least once with the stakeholders to develop the criteria to administer these funds.

Adjournment

Meeting adjourned at 4:45 p.m.